

# BARBEQUE PROCEDURE

## Equipment (available on request before commencement)

- Two barbeque coal trays about 40cm x 60cm (please see End of Session)
- Two barbeque grills about 40cm x 120cm (please see End of Session)
- Weber hand tools

WE DO NOT ALLOW THE USE OF ANY 'INSTANT' OR 'THROWAWAY' BARBEQUE SETS.



## Preparation and Safety Considerations

- Group Leaders should, in conjunction with the [Chellington Centre Building & Site Risk Assessment](#) (pdf) (also available in the Group Leaders Information Folder in the reception area), undertake a practical assessment of suitability and the local conditions before commencement *and during* this activity. For instance, this activity should not be undertaken in high/volatile winds or if the weather conditions change (and could compromise safety), the activity should be stopped and the 'End of Session' procedure followed.
- It is recommended you assess, prepare and deliver your barbeque before dark.
- The Group Leader should ensure a competent person always manages the barbeque and nearby area.
- Check surrounding area for trip hazards/combustibles and remove/ minimize risk if found.
- **To prevent excess of smoke: start small, use very dry kindle and keep fire compact, hot and well-managed, burn only what fuel you need, ideally, burn to nothing at finish.**
- **All outside doors and windows to the centre should be closed during this activity. If the wind is directing to the Garden Entrance door, lock it and use the Main door only.**
- Set up a table at least 1m from BARBEQUE to hold food etc – use only the two green topped Gopak tables from inside, no other tables should be bought outside. Wipe down thoroughly after use.
- Set up two bin bags to collect food waste and recycling (in the Centre Cleaning Cupboard)

## Supervision/Managing the Barbeque

- A Leader should adequately supervise any young people involved.
- Only the designated grills and base should be used in the designated area. Only use for barbeques, do not make into a fire.
- If using fire lighters, follow the manufacturer's instructions with care and away from the BARBEQUE and the quantity kept to a minimum. Hands should be washed after handling firelighters. Store in your vehicle, not in the Centre
- A bucket of water should be placed next to the BARBEQUE and in the event of need, carefully added to the coals – avoid throwing large volumes of water on as steam and burning ash will be thrown out of trays!
- There should always be at least one adult present when the BARBEQUE is lit.
- This activity should not be undertaken in an electrical storm or in high winds. It is the group leader responsibility to ensure that if the weather conditions deteriorate and begin to compromise safety this activity is stopped.
- It is the group leader responsibility to ensure that food hygiene good practice is followed, and that the person responsible for cooking has the necessary expertise/knowledge.

# BARBEQUE PROCEDURE (CONT.D)

## Safety Rules

- No running near the BARBEQUE or surrounding area
- Participants should not approach the BARBEQUE without permission from the group leader
- Do not throw anything near the BARBEQUE.

## End of Session

- Do ensure you have time to end the session fully before your agreed exit time. Do not add too much fuel that you will not be able to burn.
- After use, supervise until coals are sufficiently cool not to reignite. To speed this up, do not pour bucket of water directly on to fire as it will turn to steam and could burn you or others. Instead, water should be gently sprinkled on the coals to reduce the temperature gradually and it may be helpful to spread the coals away from the centre of the heat if it is safe to do so.
- Collect all food waste and other detritus/recycling and remove to wheelie waste. Remove and leave tidy before finish.
- **Cleaning: When the grills are sufficiently cool, they should be removed from the barbeque and cleaned ready for the next group. This should be done with a scourer and detergent and a bucket of water, with throwaway gloves available (all available in the kitchen or cleaning cupboard). Please do not bring the grills into the centre.**
- **Ash Disposal: When completely cold the ash pile should be removed and disposed of in a black waste bag and added to the purple wheelie bin at end of drive. Ash must not be just thrown into the church garden or into our neighbour's field.**
- **Unused Brickettes – if you do not wish to take these away with you, please agree with the Manager on exit that you can leave them behind.**

**If the barbeque and barbeque areas are not left as found or agreed,  
we reserve the right to make what could be a significant re-set charge to the User**